



Run by: *Maa Rewati Educational and Welfare Society*
MAA REWATI COLLEGE OF EDUCATION
(Recognised by: N.C.T.E. & Affiliated to R.D.V.V. Jabalpur)
Jantipur Road, Badi Khairi, Mandla (M.P.)-481661
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Metric 6.1.2

Institution practices decentralization and participative management

LIST OF SUPPORTING DOCUMENTS

Maa Rewati College of Education Decentralization and Participative Management The management of the college takes effective measures in encouraging and supporting the involvement of the staff for college development and its effective functioning throughout the year. To promote decentralization and participatory management the college has effective mechanism. It allocates different duties to the teaching and non-teaching staff as per their expertise and potential. This decentralization of various duties and responsibilities is evident from the various committees assigned to different members of the college as given in the college prospectus available on the college website.

Decision making bodies

Sr. no.	Duties	Name of teacher
1.	Chairman	Mr. Abhishek Choubey
2.	Anti-ragging cell	Mrs Vandana Shukla
3.	Admission committee	Mr Sanjay Agrawal
Bed		
	In charge	Miss Kavita Bhavsar, miss Diksha Kachhwaha
	Members of committee	Mrs Sandhya Dubey, Mrs Bharti dixit
4	School internship programme bed (sem III)	
	Maintenance of record of weakly attendance	Miss Kavita Bhavsar
	Allotment of schools, rapport with schools and conduct of lessons (model lesson, discussion lesson & final lesson	Miss Diksha Kachhwaha
5	Collage discipline committee	
	In charge	Mrs Shriti Vishwas
	Bed sem I	Miss Kavita Bhavsar
	Bed semII	Mrs Vandana Shukla

	Bed sem III	Miss Deeksha Kachhwaha
	Bed semiv	Miss Akanksha Tiwari
6	College time table committee	
	In charge	Mr Sanjay Agrawal
	Adjustment duties	Bed- miss Kavita Bhavsar Miss -Deeksha Kachhwaha
7	College function	
	In charge	Mr Mukul Shrivastava
	Discipline	Mrs Sandhya Dubey
	Attendance	Mrs Sonali Maheshwari
	decoration	Mrs Manisha Soni
8	Library	
	In charge	Miss Akanksha Tiwari
	Discipline	Mrs Bharti Dixit
	Entry of books	Miss Kavita Bhavsar
	Maintenance of journals/magazines records	Miss Deeksha Kachhwaha
9	Youth festival	
	In charge	Mr. Sanjay Agrawal
	Maintenance of youth festival	Mr Nitin Upadhyay
10	Campus cleanliness beautification	
	In charge	Miss Deeksha Kachhwaha
11	IQAC committee	Mr Abhishek Choubey, MR Sanjay Agrawal, Miss Kavita Bhavsar, miss Deeksha Kachhwaha
12	Grievances & redressal cell	Mrs Sandhya Dubey
13	Placement cell	Miss Akanksha Tiwari
14	Scholarship of Sc/obc	Mr Sanjay Agrawal
15	Maintenance of diary of college activities	Miss Deeksha Kachhwaha
16	Maintenance of register of proceedings	Miss Kavita Bhavsar
17	Picnic & tours	Mr Sanjay Agrawal
18	Cultural Committee	Miss Kavita Bhavsar
19	Sexual Harassment and Women Empowerment Cell	Mrs Sonali Maheshwari


Principal
Maa Rewati College of Education
Mandla (M.P.)