



Run by: *Maa Rewati Educational and Welfare Society*
MAA REWATI COLLEGE OF EDUCATION
(Recognised by: N.C.T.E. & Affiliated to R.D.V.V. Jabalpur)
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Metric 6.1.3

Institution maintains transparency in its financial, academic, administrative and other functions

6.1.3: The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

To ensure good governance, transparency and accountability, the vision, mission, and goals are clearly defined at all levels.

Financial Transparency:

- The Institutional mechanism for monitoring the effective and efficient use of financial resources is the Finance Committee
- They discuss all important matters relating to budget provisions of the College and finalize budget proposals to be presented before the Governing Body for approvals at the beginning of each year.

Academic Transparency:

- The regulations, syllabus, and curriculum are uploaded on the college website.
- The rules and regulations are made clear in the Students Handbook which is available online and is also circulated among students.

- All the current events, including admission, examinations, circulars, seminars, time-tables, workshops, training programs, campus drive information is posted on the College website as well as the College notice board. They are circulated among the staff and students.
- The admission process of all levels is transparent and well organized as per the norms laid down by The University.

The process is widely publicized by putting it on the College Website and also by one-to-one counselling on campus who seek information regarding admission.

- For all students, assignment marks and student's signatures are recorded in practical classes to ensure transparency of attendance.
- The evaluated scripts of mid-term examinations, assignments, and projects are verified by the students and feedback is given by the faculty.
- An online grievance redressal system enables, ease of access to concerned authorities. This helped to improve the quality of general administration and an increase in accountability of auxiliary functions.
- A staff manual is available on the website which provides information on Service rules, code of conduct and benefits available to the staff.

Transparency in Administrative and auxiliary functions:

- Periodic review meeting at various levels is conducted to ensure transparency, accountability and corrective measures.
- Regular Faculty Meetings, Institutional IQAC, Research Review Meetings, Class Representatives (CRs) Meetings are conducted.


Principal
Vaa Reweti College of Education
Mandla (M.P.)